

Tilton-Northfield Fire & EMS Proposed 2012 Budget Narrative

Revenue	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	Line Item Narrative
2530 – Unreserved Funds	\$0	\$0	\$0	\$0	These monies are transferred from the unreserved fund balances
3110 – Property Taxes Northfield	\$565,481	\$568,949	\$568,949	\$516,409	Monies that are raised through taxation from each community (36.43663%) based on assessed valuation. (DRA 2011)
3110 – Property Taxes Tilton	\$884,470	\$992,525	\$992,525	\$900,870	Monies that are raised through taxation from each community (63.56337%) based on assessed valuation. (DRA 2011)
3351 – NH Shared Revenue Block Grant	\$0	\$0	\$0	\$0	
3502 – Interests on Investments	\$1,000	\$1,250	\$988.45	\$1,250	
3506 – Insurance Reimbursements	\$500	\$500	\$0	\$500	
3509 – Miscellaneous Revenue	\$6,000	\$6,000	\$20,430.22	\$6,000	Revenues received for records, fire prevention, permit and miscellaneous fees.

Salaries & Wages	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	Line Item Narrative
110 – Career Salaries & Wages	\$625,501	\$620,370	\$599,097.20	\$637,403	This line covers annual salaries for all career personnel and includes a step increase for each employee. Each step is 2.5%.
110.05 – Holiday Wages	\$25,410	\$26,000	\$24,219.40	\$26,200	11 holidays for 11 shift personnel at 12 hours/day.
110.06 - Overtime	\$112,500	\$115,000	\$113,838.13	\$110,000	Wages for extra duty, call-back, vacation, personal, sick and training hours.
120 – Call FF Salaries & Wages	\$73,625	\$70,000	\$64,268.99	\$70,000	Wages for Call Firefighter/EMT’s for response, training and special events.
130 – Elected Officials	\$6,250	\$7,850	\$6,250.00	\$6,300	Salaries for elected officials: Commissioner \$2,700 Treasurer \$2,000 Clerk \$1,500 Moderator \$100

Employee Benefits	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	Line Item Narrative
210 – Group Health Insurance	\$139,416	\$169,050	\$162,550.00	\$146,000	Medical insurance for career staff. Employees contribute 10% toward premiums. \$5,750 for op-out.
211 – Health Insurance Deductible Reimbursement	\$0	\$6,500	\$1,253.69	\$1	Reimbursements to employees for insurance deductible costs. A Warrant Article is proposed to establish an expandable trust fund.
215 – Group Life Insurance	\$7,150	\$8,853	\$8,995.06	\$8,841	Covers supplemental group insurance: Short Term / Long Term Disability – Career Line of Duty Death – Career/Call NH State Firemen’s Disability – Career/Call NH Retirement Sys Death Benefit – Call *Long Term Disability is 50% cost share with employee

220 – Social Security	\$6,709	\$6,921	\$7,037.44	\$6,700	Social Security must be paid for all not covered by the NH Retirements System. 6.2%
225 – Medicare	\$12,137	\$12,169	\$11,567.41	\$12,250	This item is required for all wages. 1.45%
230 – Retirement	\$136,371	\$190,104	\$155,938.73	\$170,430	Employer cost for retirement benefit for employees. Group I: 8.80% Group II: 22.89%
250 – Unemployment Compensation	\$500	\$500	\$247.61	\$500	TNFD is on a pay as needed program.
260 – Workers Compensation	\$30,000	\$32,700	\$28,007.87	\$32,700	Covers ALL employees.
290 – Other	\$1	\$0	\$0	\$0	

Professional & Technical Services	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	Line Item Narrative
301 – Auditing	\$6,500	\$7,500	\$8,500.00	\$8,500	Annual auditing costs.
320 – Legal Services	\$1,500	\$1,000	\$4,439.01	\$5,000	Attorney's fees.
335 – School/Training Tuition/Fees	\$12,000	\$15,000	\$20,016.93	\$15,000	Includes firefighter, EMT, EMT-P and instructor costs for all personnel.
340 – Bank Services / Interest	\$1	\$350	\$10.00	\$350	This represents interest for the TAN.
341 – Telephone	\$5,500	\$4,500	\$3,916.32	\$4,500	Covers all landline and cellular phones.
342 – Data Processing	\$3,000	\$6,000	\$7,463.08	\$4,500	Computer maintenance, upgrades, software licenses and IT support.
350 – Medical Services	\$4,000	\$3,600	\$4,468.00	\$12,200	Covers pre-employment, annual and immunizations. Call firefighters will be receiving this for the first time starting in 2012.
370 – Vehicle Repairs Mechanic	\$10,000	\$13,000	\$11,510.13	\$13,000	Labor costs for inspections, regular service and maintenance for all vehicles.
385 – Elections	\$2,000	\$2,000	\$1,865.78	\$2,000	Ballots, advertising and noticing for district meeting and Commissioner elections.
390 – Other Prof. Services	\$1	\$1	\$0	\$1	
999 – Interest Expense	\$0	\$0	\$0	\$0	

Property Services	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	Line Item Narrative
410 – Electrical	\$6,500	\$7,500	\$7,868.96	\$8,500	Electrical costs for Park & Center St. Stations.
411 – Heating Fuel	\$10,000	\$8,500	\$7,549.00	\$8,500	Propane and heating fuel for Park & Center St. Stations.
412 – Water	\$1,200	\$1,300	\$1,096.04	\$1,300	Domestic water for Park & Center St. Stations.
413 – Sewer	\$700	\$600	\$549.59	\$600	Waste water charges for Park & Center St. Stations.
430 – Repairs & Maintenance	\$10,000	\$12,500	\$34,041.00	\$15,000	Custodial supplies, grounds keeping and general maintenance of Park & Center St. Stations.
480 – Property & Liability Insurance	\$19,065	\$20,300	\$19,166.94	\$20,300	Covers liability insurance for buildings and apparatus.

Purchased Services	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	Line Item Narrative
550 – Printing	\$1,200	\$1,000	\$943.67	\$900	Letterhead, envelopes and department calendars.
560 – Dues & Subscriptions	\$2,000	\$1,500	\$948.00	\$1,500	Costs for memberships & meetings.

Supplies	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	Line Item Budget
610 – General	\$100	\$0	\$0	\$0	This line will be removed in 2013 budget.
620 – Office	\$2,000	\$2,000	\$2,564.19	\$2,000	Paper clips, copy paper, staples, pens, pencils, etc.
625 – Postage	\$700	\$700	\$469.88	\$700	For all out-going USPS, UPS & FedEx.
630 – Equipment Maintenance & Repair	\$7,000	\$7,000	\$5,376.11	\$7,000	Maintenance and repair costs for all department equipment, other than apparatus.

631 – Service Testing	\$5,000	\$4,000	\$7,315.27	\$4,000	Required annual service testing of equipment such as aerial ladder, pumps, extinguishers & SCBA cylinders.
635 – Gasoline	\$7,287	\$6,400	\$7,168.50	\$7,700	Fuel for gasoline powered vehicles and small engines.
637 – Diesel	\$17,724	\$15,000	\$16,088.25	\$16,500	Fuel for all diesel powered apparatus.
660 – Vehicle Repair Parts	\$17,000	\$18,500	\$18,797.51	\$18,500	Parts for repair/maintenance of all apparatus.
670 – Books & Periodicals	\$200	\$200	\$121.95	\$200	Training, reference, law and code books, etc.
680 – Departmental	\$300	\$200	\$0	\$200	Badges, lapel pins & awards.
681 – Municipal Fire Alarm System	\$3,000	\$7,300	\$5,665.20	\$0	In 2011 this system has been removed from service.
683 – Fire Prevention	\$2,500	\$2,500	\$1,856.41	\$2,500	Public education, code enforcement, tools and equipment related to fire prevention office.
685 – Uniforms	\$5,900	\$5,900	\$6,222.16	\$5,900	Duty and dress uniform allowances of \$450/person for career personnel.
690 – Miscellaneous	\$0	\$100	\$72.34	\$100	Items not covered above.

Capital	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	Line Item Narrative
710 – Land	\$1,500	\$1	\$0	\$1	
720 – Building	\$1	\$1	\$0	\$1	
730 – Other	\$1	\$1	\$0	\$1	
750 – Furniture & Fixtures	\$1	\$4,500	\$6,172.92	\$2,000	Lockers for staff and/or replacement or upgrade of existing items as needed.
775 – Dry Hydrants & Cisterns	\$1,000	\$1,000	\$499.64	\$1,000	Repair, maintenance or installation of dry hydrants and/or cisterns.
960 – Building Fund	\$0	\$0	\$0	\$0	
	2010 Budget	2011 Budget	2011 Actual	2012 Proposed	
Operating Budget Subtotal	\$1,327,451	\$1,441,971	\$1,396,050.31	\$1,417,279	

Warrant Articles					
Pressurized Hydrants	\$115,000	\$125,988	\$125,988		
Center Street Renovations	\$15,000	0	0	0	
Total Budget	\$1,457,451	\$1,567,959	\$1,522,038.69	\$1,417,279	

Total Budget with Pressurized Hydrant Warrant Article	\$1,543,267
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Apparatus & Equipment Replacement Fund

Fund Revenue	2010 Budget	2011 Budget	2012 Proposed	Line Item Narrative
3409.6 - Ambulance Charges	\$250,000	\$280,000	\$300,000	Revenue collected from ambulance charges.
3503 – Interest	\$0	\$1,800	\$1,500	Interest earned from the Apparatus & Equipment Fund
TOTAL	\$250,000	\$281,800	\$301,500	

Fund Expenses	2010 Budget	2011 Budget	2012 Proposed	
331 – Ambulance Billing Services	\$17,550	\$21,600	\$24,000	We are Currently contracted with ComStar Inc. for ambulance billing. We currently pay 6.5% of fees collected for this service and are at an approximate 70% collection rate. This line also covers costs to other ambulance services that charge for paramedic intercepts.
760 – Vehicles	\$0	\$185,000	\$630,000	This line covers the purchase of a Quint Fire Apparatus and modifications to interior compartments of the Rescue Apparatus.
740 – Fire Equipment	\$35,564	\$35,000	\$68,500	This line covers equipment separated into three categories: Protective Clothing: \$10,000 Hand Tools, Equipment & Hose: \$17,500 Self-Contained Breathing Apparatus: \$26,000 Emergency Stand-by Generator: \$11,000 Rescue Apparatus Compartment Modification: \$4,000
960.5 – Rescue Equipment	\$4,600	\$9,500	\$2,500	
741 – EMS Equipment	\$45,704	\$28,000	\$35,000	Disposable EMS supplies, paramedic intercept costs, mechanical CPR device.
TOTAL	\$103,418	\$279,100	\$757,500	