

## Tilton-Northfield Fire & EMS Commissioners' Budget Review Session

Meeting Called By:	Commissioners	Date, Time:	November 30, 2009 at 17:11
Transcribed By:	Kathy Tobine	Place:	Tilton School, new Academic Building, School Street, 2 <sup>nd</sup> Floor, Room 213, Tilton

Commissioner Waldron called the meeting to order at 5:11 PM.

Present: Commissioner Paul Auger, Commissioner Tom Gallant, Commissioner Kevin Waldron and Chief Stephen Carrier.

### Minutes

#### October 8, 2009

Commissioner Gallant made a motion to accept the minutes of October 8, 2009 as printed.

Commissioner Auger seconded the motion.

Discussion: Commissioner Gallant noted that the minutes were intended to be audio recorded but due to difficulty resulted in no recording was made. The minutes are a result of notes taken by the Chief at the meeting and passed along to Kathy who has transcribed them. He finds no major discrepancy with them. Commissioner Waldron stated there are some questions as to the vote and the motion and all that. He questioned whether they wanted to do all that again or leave it the way it is. Commissioner Gallant tends to leave it the way it is. There being no further discussion, vote was taken.

All were in favor of accepting the minutes as printed.

#### October 19, 2009

Commissioner Gallant made a motion to accept the minutes of October 19, 2009 as printed.

Commissioner Auger seconded the motion.

Discussion: There being no discussion, vote was taken.

All were in favor of accepting the minutes as printed.

#### November 2, 2009

Commissioner Gallant made a motion to accept the minutes of November 2, 2009 as printed.

Commissioner Auger seconded the motion.

Discussion: There being no discussion, vote was taken.

All were in favor of accepting the minutes as printed.

### 2010 Budget

#### Operating Budget

Commissioner Waldron asked if there were any further lines to discuss. Commission Gallant responded they need to turn their attention to the budget itself as it has been presented to them in its corrected form. If there are any items that need to be adjusted now would be the appropriate time to do that. There is at least one item that needs to be adjusted.

#### Account #230: Retirement

Commissioner Waldron stated that the account needs to be adjusted due to Retirement System audit. He believes that the figure is \$2,700. Commissioner Gallant made a motion to amend Account #230 from to \$130,963, to increase it by \$2,700 bringing it to \$133,663. Commissioner Waldron seconded the motion.

Discussion: There being no discussion, vote was taken.

*All were in favor of amending Account #230 to \$133,663.*

Commissioner Waldron asked if there was anything else anyone wanted to revisit. Commissioner Gallant stated there were a couple of things he would like to discuss. Whether they need to increase them or not was another matter.

### Legal Services

Under Legal Services, \$2,000 was budgeted. At the time of their discussion they thought that was more than adequate. However, with the advent of the Town of Northfield looking into the possibilities of separating from the District he doesn't know if they should add some in there for legal or not. Commissioner Waldron stated he didn't know what the legal involvement would be or what the cost would be. Discussion ensued. It was decided that if legal services needed to be increased that it would be done from the floor at District Meeting.

### Other Professional Services

Commissioner Gallant stated that we just got the Wage Study report from LGC. He felt safe they would be billed and responsible for the cost to LGC in 2009. He would rather pay it this year rather than next. They need to take action on the study. Commissioners Auger and Waldron agreed that it should be paid in 2009.

Commissioner Gallant asked what they were going to do about taking action on the Pay & Classification Study. Commissioner Waldron replied that Barry Cox was coming on the 17<sup>th</sup> to answer any questions. We will decide from there what to do.

### Career Salaries & Wages

Commissioner Gallant had a question relative to Career Salaries & Wages. The Budget Committee endorsed the Chief's proposal rather than the Commissioner's proposal. He asked Commissioner Auger what their thinking was there. Commissioner Auger replied that they felt as though they deserve a raise. Commissioner Gallant replied he knew what the Commissioner's justification was to not give them one. Discussion ensued. Commissioner Gallant commented that the budget that is being presented to the body is the Budget Committee's. Leave it where it is for now.

Commissioner Gallant asked Chief Carrier if there was anything else he was aware of that needed to be discussed. Chief Carrier stated there are the items that he brought up at the Commissioner's meeting to see if they can add it under rescue equipment. Commissioner Gallant stated they would like to deal with just the regular budget for now.

Commissioner Gallant made a motion to formalize the proposed Operating Budget for the year 2010 at \$1,433,307. Commissioner Waldron seconded the motion.

Discussion: There being no discussion, vote was taken.

*All were in favor of formalizing the proposed Operating Budget at \$1,433,307.*

### **Apparatus & Equipment Fund**

#### Account #960.5: Rescue Equipment

Chief Carrier brought up the rescue jack system and the replacement tip kit for the Hurst tool. He went on to explain both items. Commissioner Auger asked what was used now for rescue jacks. Chief Carrier explained it is just regular cribbing and not that safe. He then explained how the rescue jack system works. Commissioner Gallant made a motion to increase Account #960.5 from \$3,600 to \$9,800 to purchase the rescue jack system and tips. Commissioner Auger seconded the motion.

Discussion: Commissioner Gallant stated that would be to include \$5,200 for the rescue jack system and \$1,000 for the replacement tip kit. Commissioner Auger asked what was in there that was already approved. Commissioner Waldron replied that it was \$3,600 for the quick connect system for the Hurst tool. He stated that they agreed that some things will probably not be bought. Commissioner Gallant stated that everything on the list exceeds the purchasing policy so they will have to come before the Board for approval. Commissioner Waldron supports the \$1,000 for the tips but not the \$5,200 for the

rescue jack system unless it comes from somewhere else. Discussion ensued about taking money from something else to purchase. There being no further discussion, vote was taken.

*Motion failed. One for, two against.*

Commissioner Gallant made a motion to adjourn. Commissioner Auger seconded the motion. Vote was taken and all were in favor. Meeting adjourned at 5:47 PM.

**Next Meeting Date, Time, Place:** No additional meetings were scheduled.