

# **Tilton-Northfield Fire & EMS Budget Committee**

Meeting Called By: Budget Committee

Date, Time: 10/20/2022, 5:00 PM

Transcribed By: Courtney Palmer

Location: Tilton Town Hall  
Downstairs Meeting Room  
257 Main Street  
Tilton NH

## **Call to Order**

Katherine Dawson called the meeting to order at 5:05 PM

## **Attendance**

Katherine Dawson, Paul Blaisdell, Scott Lewandowski, Jason Wright, Commissioner Eric Pyra, Chief Michael Sitar, Jr., Administrative Manager Kathy Tobine

## **Election of Chair**

Paul nominated Katherine as chair. Jason seconded the motion. There being no discussion, vote was taken. Motion passed.

## **Election of Vice-Chair**

Scott nominated Jason as vice-chair. Eric seconded the motion. There being no discussion, vote was taken. Motion passed.

## **Meeting Dates**

Discussion ensued about future meetings. It was decided the meetings will begin at 5:00pm on October 30<sup>th</sup>, November 20<sup>th</sup>, December 4<sup>th</sup> and 18<sup>th</sup>.

## **Budget**

Katherine recommended that everyone review the budget and decide what they believe the increase/decrease should be.

Discussion ensued about when the last payroll study was completed. Katherine asked the Chief what he was proposing for a pay raise this year. He commented that he is proposing 8% across the board but there are several different ways to achieve that. He went on to explain the various options he is proposing. Discussion ensued.

Scott asked the Chief to give them an overview of the budget. He wanted to know if there were any large ticket items other than salaries and wages. Chief Sitar commented that everything else is just the regular stuff, IT costs, utility costs, health insurance, etc.

For capital outlay we will be getting a new ambulance and pickup.

Katherine asked if money needed to be budgeted for the hydrants. Chief Sitar explained we will be going to jury trial in January. Katherine recommended we put an amount in the line for the hydrants in 2024.

Scott recommended doing an MOU for wages and salaries for the next three years. Discussion ensued.

Discussion ensued about passing out the Itemized Budget at the District Meeting. Katherine commented that the majority said no.

Chief Sitar commented that our new website will be going live soon. It is currently in BETA. Primex did a cyber security assessment with Mainstay. We will need to move from a .org to a .gov for security reasons.

Scott asked about warrant articles. He wanted to know if we would be going for a building this year. Paul commented that they are not in the plan stage yet. There was a vote several meetings ago among the Building Committee. It was overwhelmingly voted to go with Sanborn Road. If it is our goal to build at Sanborn Road, that will not happen until 2025. They are working to get the preparatory work done. They have not gone over the space needs study yet. That is their next step. Discussion ensued about the feasibility of Park Street and the safety of having personnel in that building.

### **Adjournment**

Jason made a motion to adjourn at 5:54 P.M. Eric seconded the motion. There being no discussion, vote was taken. Motion passed.

Meeting adjourned at 5:54 P.M.

Respectfully submitted,

*Courtney Palmer*

Courtney Palmer  
Administrative Assistant

Next Meeting Date, Time, Place:

October 30, 2023 at 5:00 PM.  
Tilton Town Hall, Downstairs Meeting Room,  
257 Main Street, Tilton NH